

## Community Based Assessment Questionnaire

Work site: \_\_\_\_\_ Student/Intern: \_\_\_\_\_ Evaluator: \_\_\_\_\_

*Based on the responses from the intern & supervisor, please choose the scoring criteria most accurate to the intern's level/performance (0 - 5) for the specified question, and mark in the appropriate box. In the discrepancy column, please indicate if a discrepancy exists between the answers provided by the intern and the supervisor. Finally, in the last column, please check the box if you feel the corresponding question/answer indicates that a possible problem exists for the intern to achieve successful competitive employment.*

Question	Intern	Supervisor	Discrepancy?	Workplace issue?	Question	Intern	Supervisor	Discrepancy?	Workplace issue?
1. Can you stay focused on your work?			<input type="checkbox"/>	<input type="checkbox"/>	6. When you are doing something and it is not working can you change it?			<input type="checkbox"/>	<input type="checkbox"/>
2. Do you get distracted from your work easily?			<input type="checkbox"/>	<input type="checkbox"/>	7. Do you remember details of workplace instructions?			<input type="checkbox"/>	<input type="checkbox"/>
3. Do you know when you have made a mistake?			<input type="checkbox"/>	<input type="checkbox"/>	8. Do you learn from hands-on experience?			<input type="checkbox"/>	<input type="checkbox"/>
4. Can you fix your mistakes?			<input type="checkbox"/>	<input type="checkbox"/>	9. Do you remember your supervisor's and co-workers' names and job duties?			<input type="checkbox"/>	<input type="checkbox"/>
5. Do you plan your work out before you begin?			<input type="checkbox"/>	<input type="checkbox"/>	10. Do you pretend you understand instructions when you really don't?			<input type="checkbox"/>	<input type="checkbox"/>

0 = 0% = NEVER      1 = 1%-25% = RARELY      2 = 26%-50% = SOMETIMES      3 = 51%-75% = OFTEN      4 = 76%-99% = MOSTLY      5 = 100% = ALWAYS

Question	Intern	Super-visor	Discrep-ancy?	Work-place issue?	Question	Intern	Super-visor	Discrep-ancy?	Work-place issue?
11. Are you able to do what your supervisor or co-workers ask you to do?			<input type="checkbox"/>	<input type="checkbox"/>	20. Can you read what is required on your job?			<input type="checkbox"/>	<input type="checkbox"/>
12. Do you talk about your personal life at work?			<input type="checkbox"/>	<input type="checkbox"/>	21. Can you write what is required on your job?			<input type="checkbox"/>	<input type="checkbox"/>
13. Do you ask questions or start conversations with your co-workers or supervisors?			<input type="checkbox"/>	<input type="checkbox"/>	22. Can you do the math that is required on your job?			<input type="checkbox"/>	<input type="checkbox"/>
14. Do you know your way around work?			<input type="checkbox"/>	<input type="checkbox"/>	23. Can you use software programs at work?			<input type="checkbox"/>	<input type="checkbox"/>
15. Do you dress properly and are you clean?			<input type="checkbox"/>	<input type="checkbox"/>	24. Are you able to type what they need you to type on the job?			<input type="checkbox"/>	<input type="checkbox"/>
16. Is your behavior and what you do at work consistent each day?			<input type="checkbox"/>	<input type="checkbox"/>	25. Do you talk about your learning disability or needs for accommodations when needed?			<input type="checkbox"/>	<input type="checkbox"/>
17. Do you show up on time for work?			<input type="checkbox"/>	<input type="checkbox"/>	26. Do you know how well you do at remembering new information?			<input type="checkbox"/>	<input type="checkbox"/>
18. Can you handle constructive criticism?			<input type="checkbox"/>	<input type="checkbox"/>	27. Do you ask for help when you need it?			<input type="checkbox"/>	<input type="checkbox"/>
19. Do you work well on a team?			<input type="checkbox"/>	<input type="checkbox"/>	28. Do you look at people when you talk to them?			<input type="checkbox"/>	<input type="checkbox"/>

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29.	Do people understand you when you talk?	<input type="checkbox"/>	<input type="checkbox"/>	<b>Comments:</b> _____ _____ _____ _____ _____ _____ _____ _____ _____ _____
30.	Does it take you a long time to answer a question?	<input type="checkbox"/>	<input type="checkbox"/>	
31.	Do you respect other's personal space?	<input type="checkbox"/>	<input type="checkbox"/>	

*For the remaining questions, please choose the scoring criteria, or fill in the answers most accurate to your level of performance. If a discrepancy exists, please indicate in the last column.*

Question	Intern	Supervisor	Discrepancy?
32. Is this job a match for your ability level?	<input type="checkbox"/> Perfect match <input type="checkbox"/> Good Match <input type="checkbox"/> Poor Match	<input type="checkbox"/> Perfect match <input type="checkbox"/> Good Match <input type="checkbox"/> Poor Match	<input type="checkbox"/>
33. Is this job a match for your interests?	<input type="checkbox"/> Perfect match <input type="checkbox"/> Good Match <input type="checkbox"/> Poor Match	<input type="checkbox"/> Perfect match <input type="checkbox"/> Good Match <input type="checkbox"/> Poor Match	<input type="checkbox"/>
34. Do you use worksite accommodations? If so, are they important for you to do your job well?	<input type="checkbox"/> Essential <input type="checkbox"/> Minor/Sporadic <input type="checkbox"/> Non-Apparent	<input type="checkbox"/> Essential <input type="checkbox"/> Minor/Sporadic <input type="checkbox"/> Non-Apparent	<input type="checkbox"/>
35. Do you like the job?			<input type="checkbox"/>

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<p>36. How can your boss/supervisor help you to do your job better?</p>			<input type="checkbox"/>
<p>37. What do you do to plan your day?</p>			<input type="checkbox"/>
<p>38. What is your job goal/plan for the future?</p>			<input type="checkbox"/>
<p>39. What do you need most to succeed in future employment?</p>			<input type="checkbox"/>

**Additional Notes:**

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 Community-Based Assessment for Transition: Administration Manual. Pittsburgh Public Schools. July 6, 2005